# Little Wild Tribe Application Form

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| **PRIVATE and CONFIDENTIAL** |
| *Applications are invited from all candidates* |
| Post applied for: |  |
| Full name and title: |  |
| Address:Postcode: |  |
| Contact No: |  |
| Date of Birth: |  | National Insurance No: |  |
| Contact Email: |  |
| Where did you see this vacancy advertised: |
| **EDUCATION** |
| **Establishment name** | **From** | **To** | **Qualifications awarded** | **Grade/result** |
|  |  |  |  |  |
| Please give details of reasons for leaving your current position  |
| Please give details of the notice/time period required for your current role. |
| Please give details of relevant courses you have attended (including dates of attendance). |
| **WORK HISTORY**Please list your present or most recent employer first |
| **Name and address of employer** | **From** | **To** | **Job title and brief details of duties and salary.**  | **Reason for leaving (if applicable)** |
|  |  |  |  |  |
| **FURTHER INFORMATION**(continue on another sheet if necessary) |
| Please indicate your reasons for applying for the post, using the person specification as a prompt to describe the experience, skills, competencies and qualifications that make you suitable for this job. You are also invited to give here any additional information which you wish to be considered in support of your application, and to list hobbies, spare time activities, interests, memberships of voluntary organisations etc. |
| **REFERENCES**Please give names, addresses and telephone numbers of two referees, one of whom should be your present/most recent employer. Please state in what capacity you know the referees. References will be taken up after you have accepted an offer of employment, unless you indicate that we can approach your preferred referees prior to this. |
| Ref 1:Email address:Can we approach this referee prior to interview/job offer? (circle) | Ref 2:Email address:Can we approach this referee prior to interview/job offer? (circle) |
| Yes | No | Yes | No |
| **DECLARATION** |
| **1.** I declare that that I have not been convicted of any criminal offence, received cautions or written warnings spent or otherwise (the post is exempt from the provisions of the Rehabilitation of Offenders Act). Please note, all job offers will be subject to enhanced DBS checks (England and Wales)/ PVG registration (Scotland)**2.** I confirm I am eligible to work in the UK. **3.** Staff Suitability DeclarationPlease answer the questions and sign the declaration below to demonstrate that you are safe to work with children. If there are any aspects of the declaration that you are not able to meet, you should disclose this immediately to the manager/senior responsible for your recruitment. |
| **Please circle yes or no against each question:** |
| Have you been cautioned, subject to a court order, bound over, received a reprimand or warning or found guilty of committing any offence **since the date of your most recent enhanced DBS disclosure/PVG registration?** | Yes | No |
| Have you been cautioned, subject to a court order, bound over, received a reprimand or warning or found guilty of committing any offence **either before or during your employment at this setting?** | Yes | No |
| Have you lived or worked abroad? | Yes  | No  |
| Are you ‘Disqualified for Caring for Children’ **(to include):** | Yes | No |
| * Have you committed any offences against a child?
 | Yes | No |
| * Have you committed any offences against an adult (e.g. rape, murder, indecent assault, actual bodily harm etc.)?
 | Yes | No |
| * Have you been barred from working with children (DBS/PVG)?
 | Yes | No |
| * Are you living with someone who has been barred from working with children (DBS/PVG)?
 | Yes | No |
| * Are you living in the same household as someone who has been disqualified from working with children under the Childcare Act 2006?
 | Yes | No |
| * Have your own children been taken into care?
 | Yes | No |
| * Have/are your own children the subject of a child protection order?
 | Yes | No |
| * Has your name been placed on the DBS/PVG barring list?
 | Yes | No |
| Do you have any medical conditions that could affect your ability to care for children? | Yes | No |
| Do you have any special requirements to enable you to attend an interview? | Yes | No |
| Are you taking any medication on a regular basis or any other substances? | Yes | No |
| If you have answered YES to any of the questions, please provide further information below: |
| If appointed,* I understand my responsibility to safeguard children and am aware that I must notify my manager of anything that may affect my suitability
* I will ensure I notify my employer of any convictions, cautions, court orders, reprimands or warnings I may receive
* I am aware that if I am taking medication on a regular basis I must notify my employer, and must keep the medication in a safe place, out of reach of children
* I will ensure I notify my manager if I experience any health concerns which could impact upon my ability to work with children
* I give permission for you to contact any previous settings, local authority staff, the police, the DBS/PVG, or any medical professionals to share information about my suitability to care for children.

**4.** I declare that the information given on this form is correct and understand that on appointment any misleading statements or deliberate omissions will be regarded as grounds for disciplinary action or dismissal. |
| Signature: |  | Date: |  |
| **FOR PERSONNEL/SHORTLISTING COMMITTEE USE ONLY** |
| Shortlist/decline with reason: |  |
| Date of interview: |  |
| Panel members: |  |

# Equal Opportunities Monitoring Form

*Little Wild Tribe* strives through its policies and practices to achieve equality of opportunity in employment and the fair treatment of all its employees. We treat all applications for employment on their merits and do not take into consideration any factors that are not relevant to the job such as disability, race, religion or belief, marital or civil partnership status, gender, gender reassignment, age, sexual orientation, sex, ethnic or national origins, pregnancy or maternity, or family responsibility.

You are under no obligation to provide the following information but by completing this form you are helping us to monitor that our policy is put into practice. Your answers will be treated in strictest confidence, will not be divulged to any person involved in the selection process and will not affect your job application in any way.

Please return this form with the application form.

|  |  |  |  |
| --- | --- | --- | --- |
| Are you: | Male | Female | Date of birth: |
| Are you: | Married Single Co-habiting Widowed  |  |  |
| **I would describe my ethic origin as:** |
| White: |
| British |   |
| English |   |
| Scottish |   |
| Welsh |   |
| Irish |   |
| Other, please specify: |   |
| **Mixed:** |
| White and Black Caribbean |   |
| White and Black African |   |
| White and Asian |   |
| Other, please specify: |   |
| **Asian, Asian British, Asian English, Asian Scottish or Asian Welsh:** |
| Indian |   |
| Pakistani |   |
| Bangladeshi |   |
| Other, please specify: |
| **Black, Black British, Black English, Black Scottish, or Black Welsh:** |
| Caribbean |   |
| African |   |
| Other, please specify: |   |
| **Chinese, Chinese British, Chinese English, Chinese Scottish, Chinese Welsh, or other ethnic group:** |
| Chinese |   |
| Other, please specify: |   |

Do you have a disability? Yes/No

Do you require any special facilities/arrangements at interview? Yes /No

(If you indicate yes, we will discuss these requirements with you if you are selected for interview)

Signature: ………………………………Name (please print): ………………………….